

USER DECLARATION
FOR
CONSULTATION OF DIGITIZED ARCHIVAL HOLDINGS
OF THE
VATICAN APOSTOLIC ARCHIVES

The undersigned,

First name: _____ Last name: _____

Address: _____

E-mail: _____

Institution (if none, indicate private, family research, etc.):

I understand that the Vatican Apostolic Archives (“VAA”) has granted the United States Holocaust Memorial Museum (“Museum”) a limited license permitting the Museum to make available on the Museum’s premises a copy of the VAA’s Archival Materials (“VAA Archival Materials”) for research and study purposes. I understand that my access to the Archival Materials is contingent on my compliance with this license, the terms provided below, and any additional restrictions as may be provided (collectively, “VAA Archival Restrictions”).

I agree with my signature below to abide by the VAA Archival Restrictions, including the below terms, in my access, review, and use of the VAA Archival Materials:

1. My use of the VAA Archival Materials only applies to the me and is limited to my research project on the following subject:

[research project]

2. The VAA Archival Materials may only be accessed in the Museum’s Shapell Center reading room as read-only documents.
3. I may not copy, photograph, scan, reproduce, print out, publish, download on personal devices, send or share with other persons or organizations the VAA Archival Materials.

4. I may not process, modify, paste, join or alter in any way, totally or partly, the VAA Archival Materials, and may not use them or parts of them to create a new work or image with regard to which copyright may be claimed.
5. I may only utilize the VAA Archival Materials for temporary research and study activities.
6. I may not utilize the Vatican Archival Materials for editorial and/or professional purposes, including printed publications, (books, reviews and newspapers), electronic publications (CDs, DVDs, e-books, Internet, etc.), temporary exhibitions to the public, audio-visual media (videos, documentaries).
7. I understand that the Museum (including Museum employees, contractors, and other agents) do not have the authority grant permission for me to use the Vatican Archival Material in a manner inconsistent with the restrictions contained herein.
8. If I wish to use the Vatican Archival Materials for purposes not permitted herein, I must first seek permission from and obtain the written consent of the VAA. Requests should be directed to archivio@aav.va.
9. I further understand that if I wish to obtain scanned copies of individual documents, I must contact the VAA by filling out an online order form titled "Photo reproduction Order Form for Private Study Use" available at <https://servizi.archivioapostolicovaticano.va/fotoriproduzioni/#/?lang=it>. I understand that I must obtain the consent of the VAA for any reproduction, publication, commercial and/or non-commercial use of the requested duplicate scans. This includes editorial and/or professional purposes, including printed publications (books, reviews and newspapers), electronic publications (CDs, DVDs, e-books, Internet, etc.), temporary exhibitions to the public, audio-visual media (videos, documentaries). Such use might be subject to a separate agreement or license of use between myself and the VAA, as determined by the VAA.
10. For each publication where I utilize as sources of study and research any VAA Archival Materials, I understand that I must cite the archive registration number of the VAA Archival Materials as follows: AAV, Arch. Nunz./Deleg., Segr. Stato Commissioni Soccorsi, n. __, ff. (by «n.» we mean the Record number and by «ff.» we mean the numbering on the pages/folios).
11. I further agree that I shall undertake to provide the VAA, free of charge, a copy of each edition of each work, on any medium whatsoever it is produced, containing any VAA Archival Material. Copies should be sent to:

Archivio Apostolico Vaticano
Cortile del Belvedere - 00120 Città del Vaticano (Vatican City)
E-mail: archivio@aav.va

12. I understand that the use of the source material at the United States Holocaust Memorial Museum is free until further notice.
13. I understand that the Museum reserves the right to deny the undersigned any future consultation and use in case of noncompliance.
14. I acknowledge that the Museum has informed me of these VAA Archival Restrictions, including those provided by the VAA to the Museum, on the access and use of the VAA Archival Material. I agree to abide by these restrictions. To the extent permitted by law, I further agree to indemnify the Museum and the VAA and hold each harmless against any claims or causes of action arising from my use of the archival materials or my violation of the terms of this User Declaration. I further agree to release the Museum and the VAA from any claims or causes of action relating to my use of the VAA Archival Material.

I have read the terms of this User Declaration and agree with my signature to abide by them. I understand that the Museum will retain this User Declaration in its files and provide a copy to the VAA, if requested, for its own records.

Name

Signature

Date

FOR OFFICE USE ONLY

DATE RECEIVED _____ USHMM STAFF INITIALS. _____